



City of Lawton Parks & Recreation Department

Adopt-A-Park/Street Program

Name of Park or Location _____

Address/Park or Location _____ Calendar Year _____ Date Adopted _____

Adopting Group _____ Contact Person _____

Phone#(s) _____ Mailing Address _____

City _____ State _____ Zip _____ Email _____

TYPE OF ADOPTION AVAILABLE:

- Litter control
- Litter control and supplemental mowing (mowing in addition to City scheduled mowing days)
- Grass trimming and edging
- Exclusive Mowing
- Landscape (be specific) Construction Irrigation Installation Trees Flowers

VOLUNTEERS:

How many volunteers do you expect to help fulfill your adoption? _____

Do you plan to hire any workers to fulfill your commitment? Yes No

If so, documentation of workers compensation coverage is required and must be submitted to Parks and Grounds Division. Point of contact for City of Lawton is Parks and Grounds Superintendent, Keith Neitzke, 580-581-3400.

I/We agree to adopt the above named Adopt-A-Park Agreement property of Lawton, Oklahoma for a minimum of one calendar year. I/We agree to fulfill the minimum requirement of keeping our adopted area litter free. I/We agree to properly dispose of all trash and land waste. I/We agree to obtain written permission for any landscaping activities beyond mowing and trimming including paid lawn-care or tree-care professionals, planting of trees, shrubs, flowers, ground cover, or construction/installation of fixtures such as planter boxes, walkways, fences, signage, etc. I/We understand that all participants must acknowledge in writing that they will be serving in a volunteer capacity only, without compensation or benefits of any kind or nature, and that they assume all risks inherent in the nature of activities they are agreeing to undertake. I/We agree to notify the City of Lawton Parks & Recreation Department of any changes in the group activity and or any changes in group information.

A meeting with Keith Neitzke, Parks and Grounds Superintendent, is required prior to approval of this application.

Signature of Contact Person _____ Date _____

Adopt-A-Park Criteria and Safety Tips – City of Lawton Parks and Recreation Department

Adoption Criteria

- Areas to be adopted must be designated parks, medians, roadsides, or other significant areas under the responsibility of City of Lawton Parks and Recreation Department.
- Before approval is given for a new adoption area, the Director of Parks and Recreation or his/her designee must visit the site.
- Adopters are required to maintain their adopted site for at least one year.
- Adopters make their own schedules, but need to maintain a minimum of twice-monthly litter pick-up, year-round.
- Adopters are required to read, understand, and abide by the Safety Tips and must abide by all park rules and City of Lawton ordinances.
- The location of the recognition sign is at the discretion of City of Lawton Parks and Recreation Director.
- Adopters are required to notify City of Lawton Parks and Recreation Director if any changes occur with the adoption status.

All volunteers should:

- Use good common sense.
- Be in good physical condition (including sight and hearing).
- Be mentally alert.
- Be aware of safety issues.
- Obey all City of Lawton codes for pedestrians.

Always work safe...

- Do not attempt to compact trash bags to gain more room for trash. This might cause injuries from broken or jagged objects.
- Never attempt to remove known or suspected toxic, hazardous or dangerous substances. If such items are found, immediately contact City of Lawton Emergency Management Division.
- Park all vehicles clear of street traffic and keep vehicles on same side as where volunteers are working.
- When working in a traffic area, work on one side of the street at a time, and always try to face oncoming traffic while working. Always be prepared to move quickly out of the way of a vehicle. Carpool to site to reduce number of vehicles.
- If possible, post a lookout to be aware of traffic situations.
- Never work at night or during inclement weather, especially in lightening, reduced visibility and wet or icy conditions.
- Avoid over-exertion and drink plenty of water.
- Wear appropriate clothing:
 - Light-colored clothing, hat, heavy gloves, long sleeves and pants or use plenty of sunscreen to avoid sunburn
 - Closed-toe, leather shoes or boots with ankle support
- Be alert and avoid places where snakes may be located, such as in tall grass, and watch out for stinging insects, spiders and fire ants.
- Avoid areas where herbicides have been applied that day or where there is growth of poison ivy, poison oak and/or other noxious weeds.
- Do not pick up dead animals or hypodermic needles.

Prepare for Emergency

- Every crew should possess an adequate first-aid kit. Be prepared! Know how to get to the nearest hospital or designated treatment center and have transportation immediately available.